

ETHICAL GUIDELINES

Guidelines for the Editors

An editor (editors, associate editors, etc.) should provide impartial consideration to all manuscripts offered for publication, judging each on its particular feature without regard to race, religion, nationality, sex, seniority, or institutional affiliation of the author(s). An editor should review and treat a manuscript submitted for publication with all reasonable speed. An editor takes the sole responsibility for accepting or rejecting a manuscript for publication. An editor may seek assistance on a manuscript from specialists chosen for their expertise and fair judgment. An editor should not reveal any information about the manuscript under consideration to anyone other than the author and designated reviewers until after the evaluation process is complete. An editor should respect the intellectual independence of authors.

Authors

Our journal considers a person as an author who is responsible at least for a part of the work. Authors should be able to explain the problem in study in a deep manner. For our journal, all authors are responsible for the content they submitted. The corresponding author is responsible for the agreement of all the authors and to keep them informed about the submission process since first submission of their manuscript. He/she is responsible for providing the license to publish, in case of acceptance, on behalf of all the authors. Our journal assumes that submitting the paper implies in total agreement from all the authors. For manuscripts with more than 8 authors, all the authors should provide a declaration specifying what was their contribution to the manuscript.

It is not acceptable for JOTCSA to consider for publication anything that was previously published, neither entirely nor partly in other journals. Anything sent to our journal must not be under analysis by anywhere else. Simultaneous submissions to JOTCSA and any other journal, is considered a major conduct flaw, and all the authors will be definitely banned, and all their previous publications in JOTCSA will be publicly retracted. Plagiarism and self-plagiarism will be treated in the same way. Multiple manuscripts, dealing with closely related subjects and/or variables are discouraged as long as they could figure in a single paper.

Reviewers

JOTCSA invites peers to review its submissions, relying on their expertise, curricula, and their will to review them as volunteers. By accepting to review a manuscript, the reviewer commits himself to do so in due time. Delays are extremely negative to the review process and makes it last much longer than it should. When a reviewer is requested, he/she is gently asked to answer the invitation e-mail, informing if he/she is willing or not willing to review the manuscript. It is a gesture of politeness, and it avoids delays too. By accepting to review a manuscript, the reviewer declares that no conflicts of interests do exist, and he/she is doing his/her revision for the wealth and progress of Science. Those reviewers who answer our requests, agreeing or not, and those who respect the deadlines, are scored positively, and eventual submissions they could send to JOTCSA will be treated with priority.